

Performance Analyst Intern

Adamek Eszter

+36 80 343 333

adamek.eszter@pannondiak.hu

We are seeking a detail-oriented **Performance & Business Support Analyst** to assist the FBT PPM team with data preparation, reporting, sales & marketing performance tracking, and month-end/planning support. The role includes cross-functional collaboration and contributing to continuous improvement of performance management processes.

Tasks

☑️☑️ Data & Reporting Support

- Support the FBT PPM team with **data manipulation**, **data cleaning**, and **basic analytics**
- Prepare and update **standard reports** and **dashboards**

☑️☑️ Month-End & Planning Support

- Assist team members with **ad hoc requests**
- Support **month-end closing activities**
- Participate in **planning and forecasting preparations**

☑️☑️ Sales & Marketing Performance Tracking

- Monitor and support **sales & marketing initiatives**, including **pricing analysis**
- Ensure accurate tracking and profitability analysis

☑️☑️ Cross-Functional Collaboration

- Partner with business stakeholders to provide **detailed performance insights**

- Support analysis of key focus areas to enable informed decision-making

🔗Continuous Improvement

- Contribute to the **continuous improvement** of management information (MI) processes
- Ensure data **accuracy**, **timeliness**, and alignment with evolving business needs

Expectations

- 🎓Ongoing studies in **Finance, Business, Economics, Data Analytics** or related fields (Hungarian University)
- 🧠Strong analytical mindset and attention to detail
- 📊Good Excel skills; familiarity with data tools (Power BI, SAP, etc.) is an advantage
- 🗣️Strong communication skills and ability to collaborate with stakeholders
- 🤝Team player with a proactive attitude
- 📖Willingness to learn and continuously improve
- ⌚Ability to work at least 20 hours / week

Co offer

- 🎓Opportunity to gain experience in **performance management** and **business analytics**
- 🤝Supportive, collaborative team environment
- 📖Professional growth and learning opportunities
- 💰**Competitive hourly wage: 2145 HUF/hour**

